



ZIMBABWE EZEKIEL GUTI UNIVERSITY

INVITATION TO SUPPLIERS TO APPLY FOR REGISTRATION IN THE 2025 SUPPLIER DATA BASE

Zimbabwe Ezekiel Guti University is inviting interested, reputable and prospective suppliers of goods and services to register as approved suppliers and service providers for the year 2025. Suppliers will be required for the following product and service categories:

- Supply of office furniture and equipment.
- Printer sales and original cartridges sales (Strictly suppliers with approved Dealerships)
- Supply of stationery and IT consumables
- Landscaping and designs.
- Water and Sanitation (WASH) Supplies-Water Pumps, borehole components, Reservoirs, Tanks, PVC
- Borehole drilling, siting, capacity testing and borehole flushing.
- Hardware, Building, Electrical Fittings, Plumbing, Cement, and Construction Supplies
- General Equipment: Kitchenware, Sewing Machines, Specialized Machines, etc
- Repairs and maintenance of buildings.
- Solar service and installation (Power generation)
- Library books and reading materials.
- Networking.
- Digital/Lithographic/Offset Printing Services. Design and printing of calendars, diaries, flyers, banners, etc
- Graduation regalia.
- PA system supply, Road shows hire and audio visual.
- Sports Uniforms and Sporting Equipment
- Student IDs processors
- Video productions and documentaries.
- Travel agencies.
- Fumigation and cleaning services.
- Agricultural Inputs (various seeds, tools/implements, irrigation equipment, and agrochemicals)
- Repair of computers and printers.
- Protective Clothing, Safety Shoes, Safety Gear and Corporate Wear
- Videos and photography.
- Firefighting equipment.
- Refrigeration and air conditioning.
- Telephone repairs and maintenance.
- Supply of mobile phones.
- Motor vehicle repairs and maintenance.
- Vehicle tyres, rims and accessories.
- Honey sucker.
- Events services.
- Supply of petrol and diesel using coupons and or e-fuel card system
- Supply of cleaning materials and services
- Professional makings of Billboards (signposts) Designing, Signage, Branding, Billboards, Barriers, Posters, Brochures
- Upholstery services

Requirements

Interested companies should submit the following documents:

- Letter of introduction.
- Memorandum of Association.
- Company profile detailing type of business and physical address.
- Tax clearance certificate.
- CR 14.
- 3 traceable references; and
- Payment terms and preferred method.

NB: Multiple service providers should separate applications and clearly state the category applied for. THIS IS ONLY AN INVITATION TO REGISTER AND DOES NOT GUARANTEE ENGAGEMENT IN DOING BUSINESS WITH THE

ZIMBABWE EZEKIEL GUTI UNIVERSITY. The University reserves the right to accept or reject any application. Current suppliers are encouraged to re-apply. The cut-off date for the submission of applications is 17th of April 2025. Female-owned companies are also encouraged to apply.

All interested companies should attach proof of payment of a non-refundable application fee of **US\$40**

Banking Details

Bank: ZB Bank

Branch: Bindura

Account Name: Zimbabwe Ezekiel Guti University

Account No. 4536-00772451-405

The applications should be submitted to:

The Procurement Office

Zimbabwe Ezekiel Guti University Stand No. 1901 Barrassie Rd.

Off Shamva Road

P. Box 350

Bindura

OR

The Harare Teaching and Learning Centre

18836 Hampden Road

Belvedere Harare