



ZIMBABWE EZEKIEL GUTI UNIVERSITY

INVITATION TO SUPPLIERS TO APPLY FOR REGISTRATION IN THE 2026 SUPPLIER DATA BASE

The Zimbabwe Ezekiel Guti University is inviting interested, reputable and prospective suppliers of goods and services to register as Approved Suppliers and Service Providers for the year 2026. Suppliers will be required for the following product and service categories:

CATEGORIES

- ☛ Accommodation (B n B)
- ☛ Agricultural Equipment & Accessories
- ☛ Agricultural Seeds, Fertilizers, Chemicals & Herbicides
- ☛ Arms and Ammunition
- ☛ Building material
- ☛ Building Repairs & Maintenance Services
- ☛ Bulk & Cargo Transport Services
- ☛ Bulk water Supply
- ☛ Cable Trenching
- ☛ Catering services
- ☛ Cleaning, Laundry Equipment &
- ☛ Consumables
- ☛ Cleaning Chemicals
- ☛ Communication gadgets and accessories
- ☛ Computers, Printers, Networking
- ☛ Installations & General Equipment Maintenance & Repair Services
- ☛ Computers, Printers, Photocopiers,
- ☛ Networking Equipment & Accessories
- ☛ Construction Materials
- ☛ Consultants
- ☛ Corporate Gifts
- ☛ Corporate Wear
- ☛ Deco and Flowers
- ☛ Dry cleaning services
- ☛ Electrical Products
- ☛ Engineering Consultancy
- ☛ Billboards, Signage, Banners.
- ☛ Sports Wear & Equipment
- ☛ Stationery
- ☛ Textbook & Booklet Publishing
- ☛ Tools & Hardware
- ☛ Travel & Tours Agencies
- ☛ Tree Cutting and land scaping.
- ☛ Uniform & Textile Materials
- ☛ Used Light Motor vehicles
- ☛ Vehicle servicing, New Tyres, Tyre Repairs,
- ☛ Wheel Balancing & Alignment
- ☛ Waste Collection & Management
- ☛ Entertainment
- ☛ Events Management
- ☛ Exhibitions facilities, Stand building and
- ☛ Venue hire
- ☛ Fashion and Design Centre Machines and equipment's
- ☛ Fiber Optic Cables and Accessories
- ☛ Fire Fighting Equipment and maintenance
- ☛ Flags
- ☛ Fumigation Services
- ☛ Furniture, Office Equipment, Upholstery,
- ☛ Carpeting & Curtaining Products
- ☛ Groceries & Provisions
- ☛ Hire of Construction Equipment
- ☛ Hire of Tents, Outdoor & Camping Equipment
- ☛ Hotels & Conference Facilities
- ☛ Installation, Repair & Maintenance of
- ☛ Electrical Equipment, Generators,
- ☛ Power Back-up Equipment & Miscellaneous Electrical
- ☛ Insurance Companies
- ☛ Irrigation Equipment
- ☛ Library Equipment and books

- Motor Vehicle Spares
- Musical Instruments (PA Systems & Accessories)
- New light vehicles
- New Plant & Equipment
- Panel Beating
- Pharmaceutical, surgical, Medicals and
- Medical Accessories
- Photography/ Videography equipment and services
- Printing
- Protective Clothing
- Radio and TV stations
- Refrigeration & Aircon
- Security services and security alarm systems

REQUIREMENTS

Interested companies should submit the following documents:

- Letter of introduction;
- Memorandum of Association;
- Company profile detailing type of business, Directors of the Company and physical address;
- Valid Tax clearance certificate;
- CR 14;
- Proof of PRAZ registration
- 3 traceable references; and
- Payment terms and preferred method.
- IT equipment and computer consumables' suppliers should produce proof of registration with the manufacturer that is dealership certificate for example HP
- Trade licence / Dealership where applicable

N.B: Suppliers in and around Harare and Bindura are encouraged to register and submit their documentation at the campuses in those areas.

Both Existing and Prospective Suppliers are to submit the above-mentioned documents together with a copy of proof of payment. Payments can be made at any ZB Bank Zimbabwe Ezekiel Guti University, ZB Bank Nostro Account Number 4536-00772451-405. Multiple service providers should separate applications and clearly state the category applied for.

THIS INVITATION DOES NOT IMPLY AN OFFER TO SUPPLY GOODS AND SERVICES TO ZIMBABWE EZEKIEL GUTI UNIVERSITY; therefore, the University reserves the right to accept or reject any application. The Closing date for the submission of applications is 31 March 2026. **Female owned companies are encouraged to apply.**

All interested companies should attach proof of payment of a non-refundable application fee of US\$40 per category applied for. The applications should be submitted to:

The Procurement Office
Zimbabwe Ezekiel Guti University
Stand No. 1901 Barrassie Rd.
Off Shamva Road
P. Box 350
Bindura

The Harare Teaching and Learning Centre
18836 Hampden Road
Belvedere Harare